

TITLE: English Language Learner (ESL) Teacher

QUALIFICATIONS:

1. Valid Alabama Professional Certificate.
2. P-3 Early Childhood Education certification or K-6 Elementary Education certification or ESL Certification required.
3. Alternative approach in ESL/ELL field as the Board may find appropriate.

JOB GOAL: To develop, in each pupil, skills of listening, speaking, reading, and writing that are fundamental to good communication and literate citizenship.

REPORTS TO: Principal(s)

JOB DUTIES:

1. Provide a quality instructional program in adherence with Alabama Course of Study and WIDA Standards.
2. Develop lesson plans and instructional materials and provides individualized and small group instruction in order to adapt the curriculum to the language needs of each student.
3. Implement research based instructional strategies in the development of second language acquisition as a supplement to the regular classroom either through a pullout program or inclusion model based on language proficiency.
4. Administer the State/District approved screener to ensure timely assistance to LEP students.
5. Administer the State mandated test to measure language proficiency.
6. Establish and maintain standards of pupil behavior needed to achieve a functional learning classroom environment.
7. Provide supplemental language development services for students who qualify based on State/District screeners.
8. Attend professional development activities to maintain current understanding of ESL educational trends as required by Alabama Department of Education and ACS.
9. Establish rapport with ESL parents and students to assist with transition into the school/community.
10. Participate in curriculum development programs as required.
11. Participate in required staff meetings.
12. Assist in daily duties, of which may be car duty, extra curricular duties whenever students are involved in school activities.
13. Adhere to school system rules, administrative procedures, local board policy, and state and federal rules and regulations.
14. Perform other duties as may be assigned.

Essential Duties

Job descriptions are designed and intended only to summarize the essential duties, responsibilities, qualifications, and requirements for clarifying the general nature and scope of a position's role as part of the overall organization. Job descriptions do not list all tasks an employee might be expected to perform and they do not limit the right of the employer/supervisor to assign additional tasks or otherwise to modify duties to be performed – even if seemingly unrelated to the basic job. Every employee has a duty to perform all assigned tasks (an employee who is assigned a duty or task believed to be unlawful should report the assignment to their direct supervisor). It should also be noted the order of duties/responsibilities as listed in the job description is not designed or intended to rank the duties in any order of importance relative to each other.

TERMS OF EMPLOYMENT: 9-Month 10-Month 11-Month 12-Month

EXPECTED WORK DAY: 8 Hours

SALARY: According to Albertville City School Board approved salary schedule and determined by rank and experience **as per policy 5.1.2 – Personnel – Special Requirements for the Position**

EVALUATION: Shall be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel and State Requirements

Reviewed and agreed to by: _____ Date _____
Employee

Principal/Program Coordinator _____
Initials

Human Resource _____
Initials

BOARD APPROVED: 2/16/16
REVISED: 11/19/19
REVISED: 11/30/2021